

# NORTHFIELD PUBLIC SCHOOLS

## School Board Minutes

School Board Minutes  
August 22, 2011  
Northfield High School Media Center

- I. Call to Order.  
Vice Chair Ellen Iverson called the regular meeting of the Northfield Board of Education to order at 7 PM. Maple and Nelson were absent.
- II. Agenda Changes / Table File  
The table file was added.
- III. Public Comment  
There was none.
- IV. Approval of Minutes  
On a motion by Fossum, seconded by Quinnell, the minutes of the August 8, 2011, Regular School Board meeting were unanimously approved.
- V. Announcements and Recognitions
  - Iverson highlighted Accelerate Northfield, which will begin this fall. Accelerate Northfield is a collaboration between community members, Northfield Public Schools, Northfield Healthy Community Initiative, Carleton College and St. Olaf College. The goal of Accelerate Northfield is to help close the achievement gap in Northfield through volunteers in our schools. Volunteer opportunities include intensive one-on-one tutoring, read aloud, and facilitating enrichment challenge groups. Volunteer training sessions are being scheduled in September and there will be more information at all of the elementary open houses. Iverson thanked Fritz Bogott and Rachel Matney, the two Sibley parents who have spearheaded this collaboration. More information can be found at <http://AccelerateNorthfield.com>
- VI. Item for Discussion and / or Reports
  1. State of the District – Celebrations and Challenges.  
Superintendent Richardson presented an overview of the programs and activities completed during the 2010-11 school year as well as looked ahead to the challenges that the District faces in 2011-12. Following the presentation, Pritchard thanked Superintendent Richardson for his vision and leadership. She is most proud of the District's goal of raising the achievement of all students through a shared commitment by everyone district-wide. Quinnell highlighted the charter school authorization process and thanked Dr. Richardson for his work in getting that accomplished. Iverson asked Director of Technology Hillmann how many SMART boards are in classrooms. Hillmann reported that the cost to fully outfit a classroom is \$3000. All elementary general education classrooms are outfitted; High School has projectors in all of the rooms; at the Middle School 50% of the classrooms have projectors. Pritchard thanked Hillmann for the tech boot camp. She's heard many positive comments from teachers.
- VII. Superintendent's Report
  - A. Items for Individual Action  
There were no items for individual action.
  - B. Items for Consent Grouping  
On a motion by Stratmoen, seconded by Fossum, the Board unanimously approved the following items listed under the Consent Grouping.
    1. Personnel Items.
      - a. Appointments\*
        1. Jessica Jessen, 1.0 FTE Early Childhood School Readiness Teacher at Longfellow, beginning 8/29/11, \$21.59/hr.
        2. Lisa Krueger Robb, .4 FTE ESL Teacher at the High School, beginning 8/29/11, MA-6.
        3. *Correction:* Renee Rasmussen, 1.0 FTE English/Language Arts Teacher at ALC, beginning 8/29/11, BA-3, (*not BA-2 as previously submitted*).

4. *Correction:* Tina Holum, 1.0 FTE ESL Teacher at Greenvale, beginning 8/29/11, MA-6, (*not MA-5 as previously submitted.*)
  5. Kelli Hohm, Ventures Site Assistant at Bridgewater or Sibley, 1 hour/week beginning 9/7/11, step 1, \$11.03/hr.
  6. Meredith Mount, KidVentures Site Assistant at Sibley, 1 hour/week beginning 9/7/11, step 1, \$11.03/hr.
  7. Rachel Hughitt, KidVentures Student Site Assistant at Sibley, 2.5 hours/day beginning 9/6/11, step 1, \$7.93/hr.
  8. Stephanie Millard, EarlyVentures Site Assistant at Longfellow, 3.5 hours/day beginning 8/25/11, step 1, \$11.03/hr.
  9. Lacy Neuman Bissonnette, KidVentures Site Assistant at Bridgewater, 4.5 hours/day beginning 8/31/11, step 1, \$11.03/hr.
  10. Roberta Schmidtke, EarlyVentures Site Leader at Longfellow, 8 hours/day beginning 8/22/11, step 3, \$14.32/hr.
  11. Lois Kelly, Special Ed Educational Assistant PCA at Sibley KidVentures, 2.5 hours/day beginning 9/6/11, Class III, step 1, \$13.26/hr.
  12. Alex Benjamin, 6<sup>th</sup> Grade Boys Soccer Coach, Level J, step 1.
  13. Brent Bielenberg, Assistant Boys Soccer Coach, Level F, step 1.
  14. Christian Leyva Nieves, Middle School Boys Soccer Coach, Level H, step 1.
  15. Brent Kivell, Middle School Girls Soccer Coach, Level H, step 1.
  16. Andrea Eichmann, Assistant Volleyball Coach B, Level E, step 1.
  17. Carina Zick, 8<sup>th</sup> Grade Volleyball Coach, Level H, step 1.
  18. Kelsey Lehman, 1.0 FTE Kindergarten/ESL Teacher at Greenvale Park beginning 8/29/11, MA-0.
  19. David Shuman, 1.0 FTE English/Language Arts Teacher at the High School, beginning 8/29/11, BA-6.
  20. Marie Killo, Child Nutrition Associate I at the Middle School for 3 hrs./day, beginning 8/23/11, \$13.55/hr.
  21. *Corrected:* Lisa Krueger Robb, .4 ESL Teacher at the High School, MA45-6 (*not MA-6 as previously submitted.*)
- b. Increase/Decrease/Change in Assignment
1. *Correction:* Lori Witt Macrae, 6.5 hrs./day Special Ed Educational Assistant at Sibley, increase to 6.75 hrs./day Special Ed Educational Assistant, (*not PCA as previously submitted*), beginning 9/6/11.
  2. Amanda Heinritz, .5 FTE FACS/.5 FTE Media Specialist at the High School, transfer to 1.0 FTE Media Specialist at Greenvale Park, beginning 8/30/11.
  3. Margaret Colangelo, Middle School Student Life Generalist, 25 hrs./week, transfer to Middle School Volunteer Coordinator, 6.75 hrs./week, beginning 8/22/11, \$13.40/hr.
  4. Steve Taggart, .8 FTE HS/.2 FTE MS Industrial Technology Teacher, transfer to .9 FTE HS/.1 FTE MS Industrial Technology Teacher, beginning 8/30/11.
  5. Ron Zoromski, 1.0 FTE Industrial Technology Teacher at the High School, transfer to .9 FTE HS/.1 FTE MS Industrial Technology Teacher, beginning 8/30/11.
  6. Collette Carras, Office Educational Assistant for 2.25 hrs./day, increase 1 hr./day Supervisory Educational Assistant for a total of 3.25 hrs./day, Class I, step 2, \$12.95/hr.
  7. Victoria Malecha, Child Nutrition Associate II at the Middle School, transfer from 6 hrs./day to 7.5 hrs./day, beginning 8/23/11.
  8. Linda Oto, Mentoring Coordinator, decrease from 2,060 hours/year to 1,152 hours/year, effective 9/1/11.
  9. Cheryl Strike, Mentoring Specialist, decrease from 2,060 hours/year to 1,152 hours/year, effective 9/1/11.
- c. Leaves of Absence
1. Doug Tschann, FMLA leave of absence beginning 8/30/11 for up to twelve weeks.
  2. Rebecca Glassing, Board approved rescinding the .5 FTE leave of absence for the 2011-12 school year and return to 1.0 FTE for 2011-12.

3. Kasha Zeman, FMLA childcare leave of absence from on or about 3/12/12 through 6/4/12.
  4. Ashley Evans, FMLA childcare leave of absence from on our about 10/5/11 for twelve weeks.
  5. Amanda Heinritz, 1.0 FTE leave of absence from HS FACS position for the 2011-12 school year.
- d. Resignation
1. Crystin Voxland, Summer Ventures Site Instructor, resignation effective 8/19/11.
  2. Marisela Casper Sanchez, Kindergarten/ESL Teacher, resignation effective 8/1/11.
- e. TRA Part-Time Teacher Program
1. The Board authorized participation for teacher Amy Moeller to participate in the TRA Part-Time Teacher Program, whereby the teacher who qualifies can personally purchase TRA service credit at no cost to the Northfield School District.

\*Conditional offers of employment are subject to successful completion of a criminal background check.  
\*\* Subject to revision when negotiations for 2011-13 are completed.

VIII. Items for Information

1. Workshop Schedule.  
The schedule for the pre-school workshops for staff to be held on August 30 and 31, and September 1 was highlighted.
2. Closed Negotiation Strategy Session immediately followed the Regular School Board Meeting.

IX. Future Meetings

Monday, September 12, 2011, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center  
Monday, September 26, 2011, 7:00 PM, Regular School Board Meeting, Northfield High School Media Center

- X. Stratmoen thanked Iverson for chairing the meeting. On a motion by Stratmoen, seconded by Quinnell, the Board adjourned to a Closed Negotiation Strategy Session in the District Office Conference Room at 8:10 PM.

Noel Stratmoen  
School Board Clerk