

GREENVALE PARK ELEMENTARY

Sept. 2011 Newsletter

David Craft,
Principal
507.645.3501

Attendance Line
507.645.3506



Dear Families:

It's going to be a great year at Greenvale Park! I look forward to seeing our students return and I look forward to seeing new students this year at Greenvale Park.

This year, as you travel the hallways of our school you will notice that there are a number of new staff members and we especially want to welcome these new colleagues. I would like to welcome Elizabeth Ziemann, our new ESL Kindergarten teacher. Our new AM and PM Kindergarten teachers are Emily Waage and Amy Franklin. Emily will also be supporting students as a Title I teacher. In 5th grade you will find Michelle Sickler. Amanda Heintz is our new Media Center teacher. Tina Holum will be working in ESL. Shannon Flegel will be returning to us as our Occupational Therapist. Jamie Wiebe will be our Social Worker, filling Jennifer Josephson's shoes while Jennifer is on leave. Roanne Johnson joins us from Sibley Elementary School as one of our Resource Room teachers. Merri Swanson will be supporting parents as a Parent Liaison.

As always, Greenvale Park teachers look forward to meeting their students. Children will also get a chance to see where they will sit and where they will place their belongings on the 1st day of school.

Drop Off and Dismissal

A typical day begins for students on the playground. Parents can drop off students between 7:45 AM and 8:15 AM on the playground where students are supervised by Greenvale Park staff. At 8:15 AM the school bell rings and students lineup on the lines that have been painted on the playground. Kindergarten, 1st, and 2nd grade students will line up on the west end of the building. Two 3rd grade classrooms (Mr. Seidl's and Mrs. Swenson's) will also line up on the west end of the building. The other two 3rd grade classrooms, (Mrs. Papke and Mrs. Morrissey) will line up with the 4th and 5th grade classrooms on the east side of the building. Over the first few days of school, classroom teachers will come out and greet students and bring them to their classroom.

The school day ends at 3:15 PM. A minute or so before 3:15 PM our kindergarten teachers will help kindergarten children leave the building. The kindergarten teachers will walk their children out of the building and help those children who ride a bus find their bus. Parents of kindergartners, for the first few days of school, can also greet their kindergartner at the exit closest to their child's classroom. At dismissal time 3 bells will sound. One bell will sound at 3:15 PM. At this time our 4th and 5th graders will leave the building. Another bell sounds at 3:16 PM. At this time our 2nd and 3rd graders will leave the building. Finally at 3:17 PM another bell will ring and our 1st graders will leave the building. Parents who pick up their children by car should review the map that has been attached to this letter in order to know what the process is for picking up children by the curb. Please do not double park.

Professional Learning Communities

Once again Northfield Public Schools teachers will continue the practice of teacher teams meeting in professional learning communities. Our teacher teams will discuss academic goals for students and they will analyze student work so that we are making certain all of our children are progressing in the curriculum regardless of a child's ability. Teacher teams

(Mr. Craft's letter continued on page 2)

(Mr Craft's letter continued from page 1)

will also assess the progress of all of our children at regular intervals. The bulletin board outside of the front office shows the progress we made last year. Parents are invited to check out this display.

As a reminder, every Wednesday morning school will begin at 9:15 AM rather than 8:15 AM. Please be sure to remember that buses will pick up students based on this schedule. On Wednesday mornings therefore, parents can drop off their students at school between 8:45 AM and 9:15 AM. It will be at this time when Greenvale Park staff will be on the playground to supervise students.

Something New--High Ability Clustering

As a part of an effort to address the needs of our students who would have otherwise participated in GATES this year, we will be implementing high-ability cluster grouping in the Northfield Public Schools. As always, our classrooms will be balanced in terms of gender, ability, and total number of students. The difference this year will be a small cluster of high ability students placed in the same classroom.

In order to qualify for high ability clustering, students in grades 3, 4, and 5 must achieve a qualifying score in both Reading and Mathematics. The current criterion for high-ability cluster group identification is a score in the 98th percentile in both Reading and Math using the MCA and MAP tests as the measuring sticks.

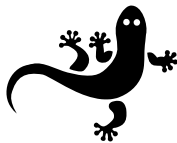
Teachers in both the Contemporary and Compañeros programs have been trained in high-ability cluster grouping strategies. They have an understanding of the unique needs of high-ability students. Therefore, students who qualify in grades 3 through 5 will be clustered whenever possible based on their specific needs.

For more questions about the cluster model please feel free to call me.

Where Memories Are Created

This year's theme at Greenvale Park is, "Where Memories Are Created." I believe that your child's first day will be an enjoyable one. I intend to do everything in my power to make sure that it is. Our teachers are looking forward with great enthusiasm to September 6. It is a day we are sure you will look back on with fond memories--because Greenvale Park will be, "Where Memories Are Created."

David Craft, Principal



Estimadas familias:

Esperamos un gran año en Greenvale Park. Estoy contento de ver de regreso a los alumnos de Greenvale y conocer a los nuevos alumnos también.

Este año cuando pasen ustedes por los pasillos de nuestra escuela, pueden ver los nuevos miembros del personal y queremos ofrecer una bienvenida a estos nuevos colegas. Bienvenida a Elizabeth Ziemann, maestra de Kinder ESL, maestras de Kinder Emily Waage y Amy Franklin (Emily apoyara a los alumnos como maestra de Título I), maestra de quinto grado, Michelle Sickler, maestra de la biblioteca Amanda Heinritz, maestra de ESL Tina Hohun, Shannon Flegel como terapeuta Ocupacional, Jamie Wiebe es la Trabajadora Social, Roanne Johnson es maestra de educación especial, y Merri Swanson es enlace para los padres.

Como siempre, los maestros de Greenvale Park esperan ver a los alumnos.

Dejada y despedida

El día típico empezara en el jardín de recreo. Los padres pueden dejar a sus hijos entre 7:45 am y 8:15 a.m. en el jardín, supervisado

por el personal de Greenvale. A las 8:15 a.m. suena la campana y los alumnos se formaran en las líneas pintadas. Los alumnos de Kinder, 1* y 2* se formaran al lado oeste del edificio, y también las clases del Sr. Seidl y Sra. Swanson. Las clases de las Sras. Morrissey y Papke formaran fila al lado este del edificio. Durante los primeros días las maestras van a salir a saludar a sus alumnos. Se termina el día escolar a las 3:15 p.m. Un minuto antes los maestros de Kinder ayudan a los niños de Kinder a salir del edificio y les ayudan a encontrar asiento en el bus. Los primeros días los padres de alumnos en el Kinder pueden esperar a su hijo en la salida más cerca de su salón. A la hora de salida, sonaran 3 timbres, a las 3:15 los alumnos de 4* y 5* grado pueden salir, a las 3:16 con el segundo timbre pueden salir los alumnos del 2* y 3* grados. A las 3:17 sonara el timbre para los alumnos del primer grado. Los padres que pasen por su hijo en el carro deben revisar el mapa incluido con esta carta para saber el proceso de la dejada y recogida de los niños por la banqueta. Favor de no estacionarse en doble fila.

Comunidades de Aprendizaje Profesional

Otra vez los maestros de las Escuelas Publicas de Northfield continuaran con reuniones de equipos de maestros en las Comunidades de Aprendizaje Profesional. Los equipos platicaran de metas académicas para los alumnos, y analizaran el trabajo estudiantil para asegurar el progreso adecuado a pesar de la habilidad. Los equipos de maestros asesoraran el progreso de todos los alumnos en intervalos regulares. En el tablón de anuncios cerca de la oficina hay noticias del progreso que hicimos el año pasado. Invito a los padres ver la información.

Cada miércoles empezaremos a las 9:15 a.m. La transportación escolar pasara una hora mas tarde. Los días miércoles los padres de familia pueden dejar a sus hijos entre 8:45 a.m. y 9:15 a.m. Durante ese periodo habrá supervisión en el jardín.

Algo nuevo - Agrupamiento de Alta Habilidad

Como parte del esfuerzo de enfocar en las necesidades de los alumnos que hubieron participado en el programa GATES este año, implementaremos la agrupación de alta habilidad en las Escuelas Publicas de Northfield. Como siempre, los salones de clases estarán balanceados en términos de sexo, habilidad, número total de alumnos. La diferencia este año será la agrupación pequeña de alumnos de alta habilidad en el mismo salón.

Para calificar ese agrupamiento, los alumnos en los grados 3, 4, 5 deben lograr una cierta calificación en Lectura y también en Matemáticas. Actualmente el criterio es una calificación de un porcentaje de 98 en Lectura y Matemáticas en los exámenes de MCA y MAP.

Los maestros en los programas de Compañeros y Contemporáneos han sido entrenados en las estrategias de agrupación de alta habilidad. Tienen un entendimiento en las necesidades únicas de los alumnos de alta habilidad. Por eso, los alumnos que califican en los grados 3 -5 estarán agrupados cuando sea posible, basado en sus necesidades específicas.

Si tiene preguntas sobre la agrupación, favor de comunicarse conmigo.

Donde se crean los recuerdos

El tema de este año en Greenvale es "Donde se crean los recuerdos". Creo que su hijo disfrutara sus primeros días. Hare todo lo posible de asegurar eso. Ojala que puedan ver esos días con unos recuerdos entrañables por que Greenvale es "Donde se crean los recuerdos".

Dave Craft, Director

News from Our Nurse...Julie Ochs

Happy Fall, Welcome back to another wonderful school year.

Hearing and Vision screening will be done on Sept. 20th and 21st, with rescreen on October 11th. A note will be sent to you if your student needs further follow up after the rescreening. Please remember on the days of screening that if your student wears glasses that he/she brings them to school. It is important that if your child needs glasses during the school day that the glasses are at school. If you feel that they will be forgotten, a pair can be kept at school. Thank you for attention to this.

Any health concerns that your child may have and you have not let the health office know please feel free to do so.



Greenvale Park Choirs...Angela Blewett

Attention Choir Parents! All 4th and 5th grade students have the opportunity to join choir! Choir rehearsals begin Thursday September 15th. Please turn in choir sign-up forms by Thursday September 15th! Contact Ms. Blewett if you still need a sign-up form.

Make sure to put these dates on your calendar!

Winter Concert December 13th 7:00pm

Spring Concert May 17th 7:00pm



Accompanist Needed!! Greenvale Park Elementary Choirs are beginning rehearsals for the 2011-2012 school year. We are looking for a new accompanist to play piano for our upcoming concerts. If you are interested in playing piano for our December and May concerts please contact Ms. Blewett at angela.blewett@nfld.k12.mn.us

Prairie Partners Chapter of the Wild Ones...Arlene Kjar



Northfield Prairie Partners Chapter of the Wild Ones presented Greenvale Park Elementary School with 17 nature books. The books are a donation from the Chapter, and all have topics related to native MN wildlife. They were purchased from the MN Arboretum at Chanhassen. Greenvale Park Elementary School is fortunate to have the Greenvale Lone Oak Nature Area (GLONA) and a Community Garden next to the school which is easily assessable for the staff to use with their students. The Chapter hopes the books will encourage the teachers to explore and use the outdoors with their students for the teaching of many of their objectives.

Volunteer Opportunities Vision & Hearing Screening Volunteers Needed

Over 40 volunteers are needed to help with the Vision and Hearing Screening at Greenvale Park on Tuesday, September 20 and Wednesday, September 21. Tuesday morning session run from 8:00am-11:30am and Tuesday afternoon session runs from 12:00-3:00pm.

Because of the late start Wednesday morning session runs from 9:00-11:50

Rescreening will be held on Tuesday, October 11 with a morning session.

If you are able to help with the screening, please contact Laura Berdahl, Volunteer Coordinator/Parent Liaison or Merri Swanson, Parent Liaison/PTO President. Email them at Laura.Berdahl@nfld.k12.mn.us or Merri.Swanson@nfld.k12.mn.us

Family Movie Series

Look for the Family Movie Series order form to come home this week. The Lakeville Theatre sponsors these special movie showings at a discounted price to partner with our PTO in raising funds for our school and providing affordable entertainment for families. One \$6 ticket will get one person into all six movies. Invite friends outside of GVP to buy tickets for their family. Share the fun and help GVP even more!

From the Media Center...Amanda Heinritz

Book Checkout

Your child will start book checkout in the month of September! We will start the year by learning how to take care of books and find books in the Media Center. Please help your child by finding a safe place for his or her book(s) in your home. Your child will have book checkout once a week. Books need to be returned before new books can be checked out. If students are missing books from last year, we may charge a lost fee of \$5 for paperbacks and \$15 for hard-cover books.



Media Class

Students who attend Greenvale all-day will also have media class twice a week. Mrs. Heinritz is the new media specialist. In media class we focus on literacy, research, and technology. Please continue to ask what your child is reading and learning in media class!

If you have questions about book checkout or class please contact Mrs. Heinritz at 645-3508 or Amanda.Heinritz@nfld.k12.mn.us

P.E. News and Information:

*Mark your calendars for Friday, September 30th 6 to 7 p.m. for Family Fun Fitness Night!

Come experience fun fitness stations with your child along with some nutritional stations and some taste testing!

Students must be accompanied by an adult. Please dress appropriately...PE shoes!

*Please remember all students need proper PE shoes for class. Student jobs for PE include: 1) Be prepared 2) Be safe 3) Try your best 4) Have fun!

Mary Wojick & Ryan Driscoll, PE Teachers

Community Services Program for Kids

Community Services has many great programs starting in September. Visit For more information or to register for these great programs visit us online at www.nfld.k12.mn.us (follow the Community Services link) or call 507.664.3649 for more information and registration. Scholarships are available for all programs. Check out some of the highlights:

Flag Football (grades 2 - 5) Tuesdays and Thursdays, Sept. 13-Oct. 6 at Sechler Park

Chess Club (grades 1-5) Tuesdays, Sept. 20-Nov. 1 in the Greenvale Park Media Center;

Youth Floor Hockey (grades K-5) Saturdays, Sept. 17-Oct. 8 in the Middle School Gym

Tae Kwon Do (grades 2-12) Tuesdays and Thursdays, Sept. 13 - Oct. 25 (no class Oct. 20) in the High School Auxiliary Gym

Horseback Riding (ages 8 and older) Wednesdays, Sept. 14-Oct. 19 at Winterhaven Stables.



Greenvale Park Safety Patrol...Donna Hall

Safety Patrol is off to a great start for the year! All Grade 5 safety patrol members were trained this first week of school with the assistance of our school district Police Liaison Officer Thad Monroe and our safety patrol captains. Several grade 5 students interested in being on the Safety Patrol team this year have received the training and picked up the necessary forms. These forms need to be completed and returned to the Greenvale Park Office no later than Friday, Sept. 16th. Please remember to read over the **Safety Patrol "Be's"** guidelines sheet with your child and send it back signed by both you and your child no later than Friday, September 16th.

This was the first summer our Greenvale Park Safety Patrol Captains were not able to have the opportunity to attend Legionville Camp. The registration and expense for this camp had been previously paid for by the Northfield American Legion for our Northfield students. Since the American Legion was not able to provide this opportunity this year, Officer Monroe and the Safety Patrol Advisors for all three elementary schools provided a Captains' Campus Camp held at Greenvale Park Elementary shortly before school start. Captains from all three schools received in depth training from Office Monroe. The highlight of the Camp was the kickball game which all captains took part in, with "new rules" provided by Officer Monroe, all having to do with safety patrol training. It was very creative, very fun to watch and more fun for the students! They finished the camp with pizza provided by Domino's, ice cream provided by Officer Monroe and some goodie bags marking the end of Camp with treats.



Parent News September 2011
Greenvale Park Elementary

Information from the GVP Parent Liaisons to help parents be connected in meaningful ways to their child's learning. Parents can contact the Parent Liaisons to find resources, volunteer in the school, or participate in planning activities for families. Laura Berdahl, Parent Liaison/Volunteer Coordinator; Merri Swanson, Parent Liaison/PTO President; and Rachel Woldum, Parent Liaison Phone 645-3500 Email: laura.berdahl@nfld.k12.mn.us or merri.swanson@nfld.k12.mn.us or rachel.woldum@nfld.k12.mn.us

Community Activities

Participating in a variety of activities as a family helps to broaden your child's learning experiences. Here are some free local events to consider:

Defeat of Jesse James Days Parade- Sun, Sept 11 at 2pm

At Carleton College: Goodsell Observatory Open House Fri, Sept 2 9-11pm

Football at Laird Stadium Sat, Sept 3
Sat, Sept 24 at 1pm

Jazz Piano Duo at Concert Hall
Sept 23 at 8-9:30pm

At St. Olaf College on Sept 24:
Lacrosse 10:30am

Band Concert at Skoglund Center at 7:30pm

Northfield Public Library Community Services - Take a class with your child.

Connecting to Learning At Home

Some tips to establish good patterns at home that help with success at school:

With your child, empty their backpack every day. Check for school information and homework.

Establish a regular time and place for your child to do their homework. Make sure reading happens every day. Sign those book-in-a-bag or book blasting forms!

Getting enough sleep is essential to learning! Set a regular bedtime that meets your child's needs.

Send your child's teacher an e-mail. Use this as an opportunity to introduce yourself and your child and establish this easy communication link. Their address is firstname.lastname@nfld.k12.mn.us

Consider volunteering for a school activity. Children who see their parent active at school have an increasingly positive experience in their learning.



Connecting to Learning at School

Come to a Parent Meeting on September 20 at GVP from 6:30-7:30pm. Mary McGovern, Literacy Coach, will present tips to help your child read at home. Principal, Dave Craft, will give us some helpful, up-to-date school information. There will be a time for parents to share their own concerns with each other and school staff. The parent fundraising committee will present a proposed budget and fundraising goals. Childcare, refreshments and translators will be available.

GVP Upcoming Events

Wednesdays - school begins at 9:15

Sept 6 - First day of school.

Sept 20 - Parent Meeting 6:30pm Media Center

Sept 20 & 21 Vision and Hearing Screening - many volunteers needed both days.

Sept 30 - Fun Family Fitness Night 6-7pm, in the gym /cafeteria; sponsored by PE , Food Service and Fuel Up to Play 60

Sept 30 - Building Wide Meeting and Dance-a-thon Fund-raiser Kick-off

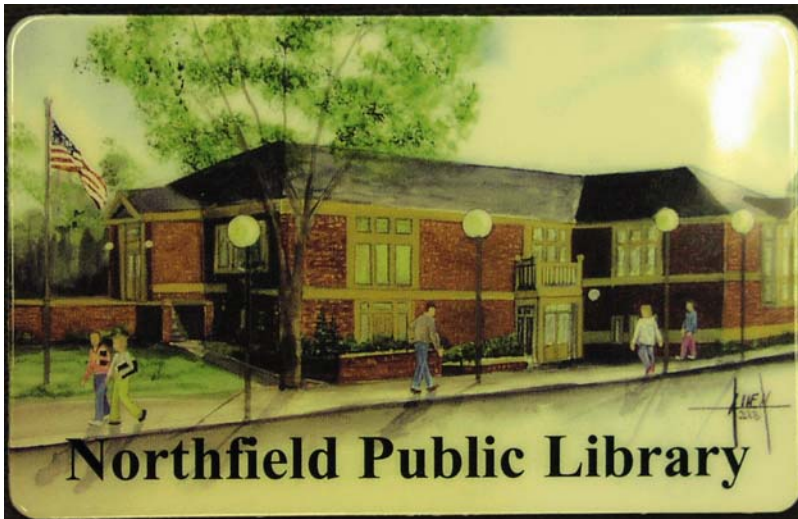
GLONA – open all the time. Go for a walk with your family!

#1 Back to School Supply that's also free!

Kids, parents and caregivers in the Northfield area are invited to come to the library to get a Northfield Public Library card! With your card you can access information via the library's website or come in and check out books, movies, music and more! We have great resources to help you with homework and other projects.

To get a library card, adults need a valid ID or proof of residency (mail addressed to you) Children need their parent/guardian's signature on their registration and need to be able to write their first and last name.

Northfield Public Library
210 Washington St. Northfield
507-645-6606 www.northfieldmn.info



Upcoming Events—Mark your Calendar

Parent Meeting—September 20th at 6:30pm

Picture Re-Takes — September 22nd

Building Wide Meeting—September 30th

Family Fun Fitness Night — September 30th, 6-7pm

Education Minnesota Break—No School—October 20th & 21st

Annual Notifications — 2011-2012 School Year

Student Citizenship Handbook Distributed

The 2011-2012 Student Citizenship Handbook is distributed to all high school and middle school students and the youngest elementary school-aged child in the family. The handbook includes information regarding expectations for student behavior. The handbook includes a comprehensive list of regulations for student behavior and consequences for misbehavior. Consequences are consistent but vary depending on the severity of the offense, the student's grade level and previous violations. The rights and responsibilities detailed in the handbook apply to students in any school, on district property, at school bus stops and at school or district events. Consequences may also apply for misbehaviors which take place at other locations, but which directly affect school programs or activities. Parents are encouraged to read and review information in the handbook with their student(s) before finding a place to save it for the school year. Teachers will also briefly review information in the handbook with students at the start of the school year. If your student's handbook is misplaced, you can pick up a copy at your student's school. The handbook is also available online at www.nfld.k12.mn.us under About the District.

Northfield Public Schools in Compliance with AHERA

The Asbestos Hazard Emergency Response Act (AHERA) of 1986 requires the district to notify parents annually concerning asbestos-containing building materials in the schools, and that the management plan for each building is available for their review. During the past 2010-2011 school year, Northfield Public Schools removed asbestos from locations at the high school, Sibley Elementary School and Longfellow School. These projects were related to the removal of floor tile at the high school and Sibley Elementary School. Sibley Elementary and Longfellow School also removed asbestos that was in the old boilers. For the 2011-2012 school year, Northfield Public Schools will be repairing or removing asbestos at Northfield High School and Greenvale Park Elementary School. Most of the work to be done is in mechanical areas. It is our intent to complete most, if not all, of these projects when school is not in session. Any questions concerning this notice or an explanation of our Asbestos Management Plan can be directed to Kevin Larson at 507.663.0610.

The following notice is published pursuant to Minnesota law, "Parents Right to Know Act."

The Northfield Public Schools recognizes the importance of our students' and employees' health and well-being. Therefore, we are examining and reducing our use of pesticides and utilizing Integrated Pest Management techniques in our school buildings and on school grounds to minimize the possible long-term unknown health effects of pesticides. The Northfield Public Schools will make available, in the school district office, for parents and employees, the estimated schedule of application of pesticides classified by the United States Environmental Protection Agency as designated under the Federal Insecticide, Fungicide and Rodenticide Act. Parents may also request that the school district notify him/her prior to the application of such pesticides on a day different from the days specified in the notice. If a person would like to be notified prior to application, please provide an e-mail address or a name and telephone number to the Buildings and Grounds Department at 507.663.0610.

Indoor Air Quality

Northfield Public Schools continues to improve an indoor air quality management plan for the district. The management plan is based on the Environmental Protection Agencies (EPA) "Tools for Schools." It addresses policies and procedures that will be used in the schools to address indoor air quality issues. The plan's goal is to provide indoor air quality that contributes to a favorable learning environment for students, productivity for teachers and staff, as well as an environment that is as healthy as possible. However, the intent of the plan is not to solve all indoor air quality concerns in a school, rather the intent is to provide a road map to assist in managing indoor air quality. The Indoor Air Quality Committee has joined the Health and Safety Committee to review and continually update the management plan. If you have any questions concerning indoor air quality, or would like to see the EPA Tools for Schools checklists, please contact the District Indoor Air Quality Coordinator at 507.663.0610.

Special Education Services Available at all Schools

Federal and state laws guide the school district in identifying, evaluating and serving students with disabilities. Northfield Public Schools serves students with disabilities from birth through age 21. A team of special educators, general educators and families work together to develop an Individualized Educational Plan (IEP) for students who meet the criteria for services. The IEP team considers the student's present level of performance, identifies educational needs and develops goals to meet those needs. The team determines the educational program that will serve the student in the least restrictive setting. Northfield Public Schools provides a continuum of services for students with disabilities. Most students receive special education in their neighborhood school. The district also has specialized, center-based programs for students who need more support. For more information on

identifying, evaluating and providing service to students with disabilities, contact your child's school principal or Dr. Gary Lewis, Director of Student Services, 507.645.3410.

District in Compliance with State-Required Background Checks

Parents and community members are always encouraged to apply as an employee or volunteer at their student's school and/or with the Northfield Public Schools. Volunteers provide a valuable service to students and staff. Minnesota Statute requires a school hiring authority to request a criminal history background check on all individuals who are offered employment in a school and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular services to a school, regardless of whether any compensation is paid. Parents and community members who volunteer on a regular basis must complete a background check before serving students affiliated with Northfield Public Schools.

Data Privacy Practices

Pursuant to the requirements of state and federal law, the following constitutes the Northfield Public Schools Annual Notification to parents and students regarding data privacy practices.

Northfield schools maintain educational records on all students to help plan the student's educational program, communicate with parents/guardians and comply with state regulations. Student records include information such as standardized achievement and ability test data, grades, attendance records, health/medical records and evaluation by professional staff.

Except in limited circumstances authorized by law, most information from student records will not be released to members of the public without the written permission of the student's parent or guardian, or of the student if he or she is 18 or older.

District policy guarantees parents/guardians (and students 18 and older) the right to examine the contents of their own student's records except those items that are, by state or federal law, made confidential.

Parents/guardians (and students 18 and older) have the right to challenge the accuracy of these records and also the right to authorize or deny release of records requested by a third party.

The district forwards educational records of students to other schools and school districts in which the student seeks or intends to enroll upon request of that school or school district. Parents are not notified prior to this transfer.

This review of the data privacy rights of students in the educational records maintained by the Northfield Public Schools is intended only to be a summary of the district policy and applicable state and federal law. Requests for a copy of the policy and questions should be addressed to: Dr. L. Chris Richardson, Superintendent, Northfield Public Schools, 1400 Division Street South, Northfield, MN 55057 or by calling 507.663.0629.

Notice of Designation of Directory Information

School districts are required by state and federal law to notify parents and students that certain information contained in a student's education record may be made public without prior written consent. The Northfield Public Schools designates the following as "directory information" and may, in accordance with the Minnesota Data Practices Act, release the following directory information without permission unless the district has been notified that it should not be released.

- Student's name, address, telephone number
- Parent's name, address, telephone number
- Student's date of birth
- Student's major field of study
- Student's dates of school attendance, grade level completed, enrollment status
- Student's participation in officially recognized activities/sports
- Student's height and weight, if a member of an athletic team
- Student's degrees, honors and awards received
- Student's most recent educational agency or institution attended
- Student's photograph(s), videotapes and other visual representations for school-approved publications, yearbooks, newspapers, public presentations and web pages.

A parent/guardian of a student or an eligible student (18 years of age or older) may object to the listed directory information being disclosed without the parent/guardian or eligible student's prior written consent except to school officials as provided under federal law. In order to make all directory information private, the parent/guardian or eligible student must submit a completed Denial of Release of Directory Information (Appendix C to Policy 515-Protection and Privacy of Pupil Records) to your student's building principal or the Superintendent of Schools by Friday, September 16th. This designation will remain in effect for the current school year only.