

**NORTHFIELD
MIDDLE
SCHOOL**

Aug. / Sept. 2011 Newsletter

Jeff Pesta,
Principal
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News from the Principal

Dear Middle School Families,

Welcome to the 2011-2012 academic year at Northfield Middle School. This letter will highlight some of the fall events with more details found within our newsletter. The “welcome back to school” newsletter will be mailed to all new families. All subsequent editions this year will be posted on the district and middle school websites. A posting notice and link will be sent via Skylert. Your Skylert profile can be reviewed and updated any-time at the Family Access link on the district website.

The **first day of school** is Tuesday, September 6th. Our regular school days begin at 7:57 a.m. and end at 2:51 p.m.

This year we will continue to operate our PLC’s (Professional Learning Communities) through **one hour late starts every Wednesday** of the school year. The second day of school on September 7th will be the first late start. For the second year in a row, buses will run one hour late on Wednesday mornings. More details on late starts can be found on page 9.

This will be our fourth year hosting a **W.E.B.** (Where Everybody Belongs) **orientation program for incoming 6th graders**. During the first three years over 95% of eligible students participated. We hope to meet that benchmark again on September 1st when our W.E.B. advisors and peer leaders lead this year’s program from 7:55 a.m. to 12:00 p.m. Benjamin Bus Company will be operating a school bus route for those who have requested transportation in advance. 6th grade students will receive their individual class schedules at the orientation session. Those unable to attend the orientation can pick up their schedule at school or print it from the Family Access link beginning September 1st.

The building will also be open August 30th and 31st for any students/parents who would like to come and informally orient themselves to the school. See page 5 for details. Please keep in mind that these times were arranged to avoid conflicts with school year preparation being conducted by the custodial and teaching staffs. A special session is also dedicated for 7th and 8th grade students who are transferring into Northfield Middle School from other schools this year. That session will be held from 11:00 a.m. to 12:00 p.m. on August 25th.

All students who are compliant with immunizations can expect to receive their schedules and general information in the mail during the third week of August. Students must have immunizations up to date prior to the first day of school. State law requires that students be sent home if proof of immunization or a conscientious exemption is not on file prior to the start of school. Students that are not compliant will find a letter indicating this in place of their class schedule. Please help us to get each child’s records up to date and prevent the loss of valuable instructional time during the critical first week of school.

Parent Night will take place before the first day of school this year due to another late occurring Labor Day holiday. This parent only event is scheduled for September 1st from 5:00-7:00 p.m. See the article on page 7 for more information on Parent Night.

The lunch program will feature individual accounts for each student in a family. Your student’s lunch keypad number is printed in the upper right corner of their schedule.

7th grade students and their parents should read the page 6 article on the Eagle Bluff Trip planned for November 3-5.

Riding the bus is a safe and efficient transportation option for eligible students. Bus postcards will be mailed out and questions about busing may be directed to Benjamin Bus Company at 645-5720. Students arriving to school on a Monday, Tuesday, Thursday or Friday prior to 7:47 a.m. should report to the cafeteria commons (8:47 a.m. on Wednesdays). The academic wings will not be open until 10 minutes before the first class begins. Only students with pre-arranged meetings will be allowed into the classroom areas prior to that time.

Students wishing to participate in middle school level fall sports can sign up on August 22nd from 12:00 to 4:00 p.m. in the cafeteria/commons area. Beginning the next day, sports forms will be available at the attendance window during regular business hours for anyone who misses the sports open house.

We will be charging a \$20 student service fee to help cover the cost of the student planner/handbook that all students use. The fee also supports various other programs at NMS including student supervision. Planners will be distributed during parent night and first hour on the first day of school. First hour or base class teachers will collect the \$20 during the parent night or the first week of school. Please make checks payable to *Northfield Middle School*.

There are several noteworthy academic program changes this year. In 6th grade there will be only two teams. Students are distributed to either team with full access to Spanish or other customized instruction from either team. Each student's schedule will be designed especially for their needs based on the data currently available to us. Teaching teams will adjust customized schedules as necessary during the school year as they collect new student data. Parent Night is a great time to find out what is unique about your child's schedule directly from the teacher who will be guiding them.

Each 6th grade student has the option of registering for one or two music courses which run during 7th period. Any time not scheduled for music will be a part of flex study halls. The 6th grade will be following the success demonstrated by our 7th grade flex teachers last year. After a student checks in with their study hall teacher for attendance, they will be able to work with any of their core subject teachers or support staff. This provides the opportunity for most assignments to be successfully completed at school.

As in previous years, all 6th graders have an explore block that consists of physical education every other day and a semester each of art and communication strategies opposite that. This year the state writing standards will be placed in communication strategies. That adjustment will better support the Amistades students who don't have a core writing class. The core writing class and the History Day project will complement the curriculum in the strategies course.

In the 7th and 8th grades, we have continued to expand our elective offerings. Students have the option of a daily or alternating day study hall. They may replace study halls with elective courses providing exposure to an even broader array of subject matter or skills. In 8th grade, health and physical education (P.E.) will be taught in tandem and students will have the opportunity to double up on the elective areas that they enjoy the most, such as P.E., music, world languages, and exploratory classes (dependent on compatibility with their core course schedule). English 8 will be taught as a stand alone class and art will be an elective available to both 7th and 8th graders.

Our academic programs have been reviewed as a part of our continuous improvement efforts. Although most of our students rank well above state averages in all measures, we will continue providing differentiated instruction to reach maximal growth for every student. Considerable teaching resources are being directed toward early reading and math interventions. Teachers will contact the families of identified students to discuss the advantages of participation in those courses.

We look forward to sharing details about these improvements and more valuable information at Parent Night on September 1st!

Jeff Pesta
Principal

Dear Middle School Las familias,

Welcome to the 2011-2012 academic year at Northfield Middle School. Esta carta destacará algunos de los acontecimientos caídas con más detalles encontraron dentro de nuestro boletín. El “da la bienvenida para educar atrás” boletín será enviado a todas nuevas familias. Todas ediciones subsiguientes que este año será anunciado en los sitios web del distrito y el colegio. Una nota que anuncia y la conexión será mandada vía Skylert. Su perfil de Skylert puede ser revisado y puede ser actualizado en cualquier momento en la conexión de Acceso de Familia en el sitio web del distrito.

El **primer día de la escuela** es el martes, 6 de septiembre. Nuestros días lectivos regulares empiezan a las 7:57 de la mañana. Y termina en 2:51 de la tarde.

Este año que continuaremos operar nuestro PLC (Profesional que Aprende las Comunidades) por **una hora** tarde comienzos todos los miércoles del año escolar. El segundo día de la escuela en el 7 de septiembre será el primer tarde comienzo. Para el segundo año en una fila, los autobuses correrán una hora tarde el miércoles por la mañana. Más detalles en tarde comienzos pueden ser encontrados en la página 9.

Esto será nuestro cuarto año que recibe una **W. E. B.** (Donde Todos Pertenece) **el programa de la orientación para el alumnos del sexto grado entrante.** Durante los primeros tres años más de 95% de estudiantes elegibles participado. Esperamos encontrar esa referencia otra vez el primero de septiembre cuando nuestra W. E. B. líderes de consejeros e igual dirigen este programa de año de 7:55 de la mañana. A 12:00 de la tarde. La Compañía del Autobús de Benjamin estará operando un recorrido del autobús de la escuela para los que han solicitado el transporte en el avance. Los estudiantes sextos del grado recibirán sus horarios individuales de la clase en la sesión de la orientación. Esos incapaz de asistir la orientación puede recoger su horario en la escuela o lo imprime de la conexión del Acceso de la Familia que empieza septiembre primer.

El edificio estará también 30 abierto de agosto y 31 para cualquier estudiantes/padres que querría venir y orientar a sí mismo de manera informal a la escuela. Vea página 5 para detalles. Tenga presente por favor que estos tiempos fueron arreglados para evitar los conflictos con la preparación de año escolar ser realizados por la pena de prisión y personales docentes. A special session is also dedicated for 7th and 8th grade students who are transferring into Northfield Middle School from other schools this year. Esa sesión será tenida de 11:00 de la mañana. A 12:00 de la tarde. En 25 de agosto.

Todos estudiantes que son sumisos con inmunizaciones puede esperar recibir sus horarios e información general en el correo durante la tercera semana de agosto. Los estudiantes deben tener las inmunizaciones arriba fechar antes del primer día de la escuela. La ley del estado requiere que estudiantes son mandados en casa si la prueba de la inmunización o una exención concienzuda no está en el archivo antes del comienzo de la escuela. Los estudiantes que no son sumisos encontrarán una carta que indica esto en lugar de su horario de clase. Ayúdenos por favor para conseguir cada registros de niño arriba fechar y prevenir la pérdida de tiempo instruccional valioso durante la primera semana crítica de la escuela.

La Noche del padre sucederá antes el primer día de educa este año debido a otras vacaciones tarde ocurriendo de Día de Partido Laborista. Este padre sólo acontecimiento es planificado para septiembre primer de 5:00-7:00 de la tarde. Vea el artículo en la página 7 para más información en la Noche de Padre.

El programa del almuerzo representará cuentas individuales para cada estudiante en una familia. Su número de teclado numérico de almuerzo de estudiante es impreso en el rincón correcto superior de su horario.

Los estudiantes séptimos del grado y sus padres deben leer el artículo de página 6 en el Viaje del Francote de Aguila planeó para noviembre 3-5.

Cabargar el autobús es una opción segura y eficiente del transporte para estudiantes elegibles. Las tarjetas postales del autobús serán enviadas fuera y fuera las preguntas acerca de busing pueden ser dirigidas a la Compañía del Autobús de Benjamin en 645-5720. Los estudiantes que llegan a educar en un el lunes, el martes, el jueves o el viernes antes de 7:47 de la mañana. Debe informar al restaurante común (8:47 de la mañana. Los miércoles). Las alas académicas no estarán abiertas hasta que 10 minutos antes la primera clase empiece. Sólo estudiantes con organiza de antemano las reuniones serán permitidas en las áreas de aula antes de ese tiempo.

Los estudiantes que desea tomar parte en los deporte de la caída del nivel de colegio pueden inscribirse en el 22 de agosto de 12:00 a 4:00 de la tarde. En el área restaurante/común. El principio al día siguiente, formas de deporte estarán disponibles en la ventana de asistencia durante horas de oficina regulares para cualquiera que pierde los deporte abre la casa.

Estaremos cargando una \$20 compensación por servicios de estudiante para ayudar la cubierta el costo de la planificador/guía de estudiante que todos estudiantes utilizan. El honorario sostiene también varios otros programas en NMS inclusive la supervisión de estudiante. Los planificadores serán distribuidos durante la noche de padre y primero hora en el primer día de la escuela. Primero hora o maestros despreciables de clase reunirán el \$20 durante la noche de padre o la primera semana de la escuela. Please make checks payable to *Northfield Middle School*.

Hay varios programa académico digno de mención cambia este año. En el grado sexto habrá sólo dos equipos. Los estudiantes son distribuidos a o equipo con el acceso repleto a español u otro personalizó la instrucción de cualquier equipo. Cada horario del estudiante será diseñado especialmente para sus necesidades basadas en los datos actualmente disponible a nosotros. Los equipos docentes ajustarán personalizaron los horarios como sea necesario durante el año escolar como ellos reúnen nuevos datos de estudiante. La Noche del padre es un gran tiempo de averiguar lo que es extraordinario acerca de su horario de niño directamente del maestro que los estará indicando.

Cada estudiante sexto del grado tiene la opción de registrar para algunos cursos de la música que corren durante el período séptimo. El tiempo no planificado para la música será una parte de dobla los vestíbulos del estudio. El grado sexto estará siguiendo el éxito demostrado por nuestro grado séptimo dobla a maestros el año pasado. Después de que un estudiante verifique en con su maestro del vestíbulo del estudio para la asistencia, ellos podrán trabajar con cualquiera de sus maestros de asignatura común o personal de apoyo. Esto proporciona la oportunidad para la mayoría de las tareas para ser completada exitosamente al colegio.

Cuando en años anteriores, todo alumnos del sexto grado tiene un explora el bloque que consiste en la educación física cada dos días y un semestre cada una de estrategias del arte y comunicación frente a eso. Este año los estándares de escritura de estado serán colocados en estrategias de comunicación. Ese ajuste sostendrá mejor a los estudiantes de Amistades que no tienen una clase de escritura de centro. El centro que escribe la clase y el proyecto de Día de Historia complementará el plan en las estrategias corre.

En los grados de 7 y 8, nosotros hemos continuado ensanchar nuestras ofrendas optativas. Los estudiantes tienen la opción de un diario o alternar el vestíbulo del estudio de día. Ellos pueden reemplazar los vestíbulos del estudio con los cursos optativos que proporcionan la exposición a una serie más ancha constante del tema o habilidades. En el grado octavo, la salud y la educación física (P.E.) será enseñado en conjuntamente y los estudiantes tendrán la oportunidad de doblarse en las áreas optativas que ellos gozan el la mayoría del, tal como P.E., la música, los idiomas de mundo, y las clases exploratorias (el dependiente en la compatibilidad con su horario del curso del centro). Inglés 8 serán enseñados como una clase y arte independientes serán un optativo disponible a ambos séptimo y el alumnos del octavo grado.

Nuestros programas académicos han sido revisados como una parte de nuestros esfuerzos continuos de la mejora. Aunque la mayor parte de nuestros estudiantes sitúen bien encima de promedios de estado en todas medidas, nosotros seguiremos proporcionando la instrucción diferenciada para alcanzar el crecimiento maximal para cada estudiante. Los recursos docentes considerables son dirigidos hacia leer temprano y las intervenciones de matemáticas. Los maestros contactarán las familias de estudiantes identificados para discutir las ventajas de la participación en esos cursos.

Esperamos compartir detalles acerca de estas mejoras e información más valiosa en la Noche de Padre el primero de septiembre!

Jeff Pesta
Director

Staff Updates

Over the course of a school year students make connections with caring adults. We know that different instructional approaches complement unique learning styles. All of our departing staff members have shaped the lives of our students in their own way. Janet Christensen, Bill Seeberg, and Steve Meierbachtol are now enjoying retirement. Other transitioning faculty members include: Rich Guggisberg, Patsy Ophaug, Michelle Sickler, Greg Sumner, Melissa Larsen and Melissa Reed. We acknowledge their efforts in furthering the middle school mission and wish them well as they begin new assignments within the Northfield Public Schools for next year.

Additional absences that will be noticed include our long time attendance and activities secretary Diane Lyman. Often the friendly first voice that our customers interact with, Diane will be enjoying an increase in family and home-stead time. I can't overstate how valuable Diane has been to our school during her stay. Team 6-2 teacher Dan Kust and geosciences teacher Mick Hamilton will be extending their parental leaves for an additional year. Congratulations are in order for Lynn Broberg who will now be known as Ms. Krominga after her summer wedding!

We are also pleased to introduce new staff members who will be joining us in

the fall. Please help us welcome Tina Weierke (attendance and activities secretary), Rhea Mehrkens, Monika Burkhead, Linda Kovach, and David Von Ruden (6th grade), Tammy McDonough (geosciences), Laura Talbot (math), Jane Dolan (English), Mary Momberg (special education) and Heather Ims (social worker). New faculty members shared with other Northfield schools include Ron Zoromski (IT), Shari Karlsrud (FACS), Stephanie Mahal (OT services), and Ashley Northrup (psychologist). We also welcome two new educational assistants Sheila Atkinson and Linda Wasner who are transferring from Sibley to assist incoming students.

Student Support Services

Here are a few dates to keep in mind before returning to NMS in the fall:

Informal open houses:

Families are welcome to tour the building. There will be maps available near the main office. Feel free to look around. Designated tour times are as follows:

- August 30: Self Guided Tours
(10:00 a.m. - 2:00 p.m.)
- August 31: Self Guided Tours
(10:00 a.m. - 2:00 p.m.)

6th grade WEB Orientation: September 1st

All 6th graders should expect to get a postcard about WEB in August. More information about WEB can be found on page 3 of this newsletter.

St. Dominic and New Student Orientation: August 25th

The Guidance Office will hold an orientation session for all new 7th and 8th grade students and St. Dominic students from

11:00 a.m.-12:00 p.m. in Room 162.

Please feel free to contact the guidance counselors with any questions or concerns.

Jenny Streefland and Cori Oian
Middle School Counselors

Student Schedules



Class schedules will be mailed to 7th and 8th grade students late in the week of **August 15 -19**. Sixth grade students will receive their schedules at their WEB orientation on September 1.



Grade 7 Eagle Bluff Environmental Learning Center Trip

Our trip to Eagle Bluff ELC will take place Wednesday, November 2 - Friday, November 4. The students will take four classes in topics that include team building, adventure education (ropes course), pioneer life or oneota culture, and a science based class. In addition, they will take nature hikes, enjoy a campfire and other programs.

This year parents will be able to register and/or pay as early as Thursday, September 1 from 5-7pm in the main office at our parent open house event. Due to the fact that Eagle Bluff cannot house

our entire 7th grade, the trip will be open to the first 220 students who sign up. Student registrations will be accepted until the trip is full or until Friday, September 16. We will accept payment of \$170 until Friday, September 30 and checks will not be cashed until October 1. The Eagle Bluff medical release will serve as the registration form for the program. Chaperone and fundraiser information will be available during parent open house or in the main office once school begins. In addition, some forms will be available at our school website.

We look forward to a great trip!

Amy Allin
Eagle Bluff coordinator

Amy.Allin@nfld.k12.mn.us

W.E.B. - Where Everybody Belongs

Sixth Grade WEB Orientation Day
Thursday, September 1, 2011
7:55 a.m. to 12:00 p.m.

On Thursday, September 1st, Northfield Middle School will kick off its fourth annual W.E.B. Orientation to welcome our new 6th grade students to the middle school. 6th Grade Orientation Day will begin at 7:55 a.m., and will end at 12:00 p.m. **Please mark this important date on your calendar!**

The 6th Grade W.E.B. Orientation begins with a large group assembly. Students participate in a series of spirited and interactive activities designed to make them feel comfortable in their new school and educate students with strategies that will help them be successful throughout their middle school years. Following the assembly, students are organized into smaller groups led by two 8th grade W.E.B. student leaders. During

their small group time, the 6th graders have the opportunity to meet new people, participate in team building activities, and learn about their new school through a guided tour.

The orientation concludes with a second large group assembly that leaves the incoming 6th graders feeling energized and excited about the new school year ahead. They will leave orientation day with a feeling of connectedness to their new school. Each student will also receive their class schedule and have time to practice his/her locker combination.

Limited transportation is available through Benjamin Bus. Transportation request cards were due in the NMS office on June 1st. However, if you did not already request and are in need of transportation, contact the main office at 663-0650 immediately. Families requesting transportation will be notified of the busing routes this summer.

Incoming 6th graders will receive an official invitation to WEB Orientation Day in August. We are looking forward to meeting our incoming 6th graders! Have a fun and relaxing summer!

NMS W.E.B. Coordinators:
Cori Oian
Krista Betcher
Rhea Mehrkens



Parent Night

This year we will have a fall Parent Night for **parents only** on September 1st from 5:00-7:00 p.m. (before the start of school). It will be an opportunity for parents to go through a regular (maroon - day 1), that your student would experience. Each class simulation will be 8 minutes in length. You will get to know most of their teachers, and yes, find out they are assigned homework. Maps will be available throughout the building. If the schedule shows a study hall, please go to the cafeteria. Gold Day teachers will be available following the 7th period session. Also, you will have an opportunity to add funds to your child's lunch account throughout the evening.

If you are a parent of a 7th or 8th grade student, please have your student write down his/her maroon - day 1 schedule below for your convenience or print from family access on September 1st. 6th grade students will not receive schedules until their WEB orientation on September 1st. If you are the parent of a 6th grade student, you will have access to a schedule the evening of Parent Night. Parents of 6th grade students will report to their student's base teacher classroom. Please stop outside the main office for assistance if needed.

Maroon Day	Subject	Room Number	Teacher
1st Hour	_____		
2nd Hour	_____		
3rd Hour	_____		
4th Hour	_____		
5th Hour	_____		
6th Hour	_____		
7th Hour	_____		

(Student schedules will be activated on Family Access September 1st.)

Here are some tips:

- Make sure you attend and bring your student's schedule.** Try to arrange your schedule so at least one parent can be there. Your attendance shows your child that their education is important. Try to find your child's first hour class by 5:00 p.m.
- Make a plan.** Talk with your child and get ideas for things to ask.
- Take notes.** You'll hear a lot of information in a short time. Your notes will help you remember what each teacher said.
- Raise your hand and ask a question.** If you are wondering about something, chances are other parents want to know.
- Ask for a conference** if you need more time to talk one-on-one. Unfortunately, there is not enough time available in this program to talk about your child's individual needs.
- Please note:** Your student's schedule may have more than seven classes listed. Go to those classes listed under DA1 (day 1-maroon). Classes are also designated by YR (year), T1, T2, T3, or T4 (term/quarter 1, 2, 3 or 4) and S1/S2 (semester 1/2). Please go to those classes that are year long, semester 1, and term 1. You should report to your child's 1st

Northfield Middle School 2011-2012

Monday, Tuesday, Thursday, Friday	
Period	Schedule
1	7:57-8:55
2	8:59-9:50
3	9:54-10:45
4A	10:48-11:13
4B	11:15-11:40
4C	11:42-12:07
5	12:10-1:01
6	1:05-1:56
7	2:00-2:51
Wednesday Late Start Schedule	
Period	Schedule
1	8:57-9:45
2	9:49-10:30
3	10:34-11:15
4A	11:18-11:43
4B	11:45-12:10
4C	12:12-12:37
5	12:40-1:21
6	1:25-2:06
7	2:10-2:51

Attendance

Please call the attendance line each day your child is absent. You may reach the 24-hour voice mail system by dialing **663-0655**. E-mailing teachers is okay, but **DOES NOT** count as official notification to the school. When calling, please leave your student's name, grade, reason for absence and your relationship to the child. If calling in an illness, please leave information regarding symptoms. Our health services staff is required to file a report with the State Health Department if there is an unusual increase in certain illnesses. Students who are not

called in will be considered unexcused until a parent/guardian notifies us. If you should forget to call in, your child may turn in a note to the attendance window outside the office when he/she returns to school. Students may not call in their own absences.

If your child is absent for **three consecutive days**, you may leave a request for homework on the attendance line when you call in your child's absence information on the third day. Requests should be made by 9:00 a.m., so teachers can use their prep time to gather work.

Homework will be requested on your behalf and any available homework will can be picked up between 3:00-4:00 p.m.

**Attendance Line
663-0655**

Wednesday Late Starts

This will be the third year of Wednesday late starts to facilitate PLC's (Professional Learning Communities). The middle school faculty has made a representative video presentation and submitted Evidence of Practice in Action documents from each PLC to the school board each of the first two years. Both the videos and the documents are available for the public to review at the district's Staff Development web page. We look forward to sharing more about the benefits of this professional development

time during Parent Night and throughout the upcoming school year.

<http://nfld.k12.mn.us/departments/curriculum-and-staff-development/>

When setting up your family schedule for the year, the most important piece of communication is to insure that all families are aware that school buses will run **one hour late** each Wednesday. All district school sites will start one hour late on Wednesdays. This enables teachers and administrators from all sites to interact in PLC work across the district.

Northfield Middle School educational assistants will begin supervising students at 8:00 on Wednesday mornings. Teachers will be meeting from 7:45 through 8:45 and no students will have access to the academic wings until 8:47 on Wednesdays. Between 8:00-8:47, students will have access to the cafeteria (including optional breakfast), media center, and computer labs only. There will be no locker access until 8:47. Other services may be added after the first few weeks.

Parent Phone Number and Address Changes

Has your family experienced a change in home or cell phone numbers, residence and mailing address changes or change in e-mail address since the first day of school? Will any of this information change over the summer months? If so, please notify the office of any

changes. You may do so by calling 663-0650 or e-mail the change to Gretchen.Lilly@nfld.k12.mn.us. Maintaining up-to-date parent information is the best way to make sure we can contact you in a timely manner. Thank you for your assistance with this request.



Site Improvement Team and Parent Advisory Council

We have two unique opportunities at the middle school for parents to actively influence the direction of our academic program. One of these is the Site Improvement Team (SIT) which is comprised of representative staff, parents, and community members. The SIT sets goals for how the school will direct its resources in order to fulfill our mission within the school district. Members meet approximately four times during the year

and present an annual report to the school board.

Our Parent Advisory Committee (PAC) has evolved into a focus group format that meets several times a year to hear about possible school initiatives and to provide feedback on their merits. Membership is not formal and all parents are welcome at these gatherings. Most of these opportunities will coincide with other events already taking place at

school such as student performances and programs. Please contact Mr. Pesta if you would like to receive direct notification of upcoming PAC gatherings or would like to participate on the SIT.



Cell Phones and Electronics

Cellular phone use is prohibited during school hours at the Middle School. All cell phones should be turned off prior to entering the academic wings and not visible during or between classes. Students who do not follow this policy could have one or more of the following consequences:

- Cell phone will be confiscated until the end of the day.
- Parent will need to pick up the cell phone in the office.

Radios, CD Players, MP3, I-Pods are not allowed in the classrooms and/or in the hallway. If a student chooses to listen to them on the way to school or on the way home, they must turn them off and keep them out of sight.

Violation of the above policy could result in one or more of the following consequences:

- Detention
- Confiscation until the end of the day
- Confiscation until the end of the year

- Parent Conference
- School Service Project

We appreciate your support with these policies.



Announcements and News on the Web!

Middle School students start each day with televised morning announcements. These announcements are also posted on our Middle School website during the school day. Parents can access the announcements by going to www.nfld.k12.mn.us and clicking on Northfield Middle School and then announcements. Announcements usually remain posted by date for approximately two weeks. In the event our webmaster

is absent, there may be a delay in posting. Our Morning News show is streamed live on our website...tune in!

Our bi-monthly parent newsletter is also posted on the web. You can access this information by going to www.nfld.k12.mn.us then clicking on News and Publications and select Newsletters. You will find newsletters for all buildings on this webpage.

Parents are also invited to check out

the Northfield School District web page at www.nfld.k12.mn.us. If parents have not already done so, you can sign up for access to student food service accounts, grades, attendance, etc., by going to the district web page and clicking on parent resources and then family access. You can apply for an access user name and password on line. You should receive this information back via e-mail within a couple of days.

Middle School Athletics

The middle school offers athletic activities in the fall for students in grades 6, 7 and 8 including girls' tennis, boys' and girls' soccer, volleyball and football. There will be an open house-style registration on Monday, August 22, Noon to 4:00 p.m. in the Middle School Cafeteria. At this open house you will have the opportunity to pick up practice/game schedules, and register for these activities. All registration forms and fees need to be turned in at the office before a student participates in practice. 7th and 8th grade football will begin before the school year begins. All other sports will begin on the first day of school.

If you are unable to attend the meeting, registration materials will be available in the middle school main office after August 22. Students may register as late as the first week of school, but all registration materials must be turned in by Friday, September 9.

Greg Gelineau
Assistant Principal
507-663-0680
Greg.Gelineau@nfld.k12.mn.us

Tina Weierke
Activities Secretary
507-663-0680
Tina.Weierke@nfld.k12.mn.us

MS Activities Hotline: 645-3559

This line provides updated information regarding competitive events only. Information regarding practice schedules, or changes to practice schedules ARE NOT announced on this line unless there is a cancellation due to weather.

Find more information on practice and game schedules at:
www.missotaconference.org

Academic Activities

Each year we have many opportunities for students to participate in academic activities.

The programs and co-curricular activities take place at various times during the school year and, in some cases, the exact dates have not been determined. Students should listen to daily announcements, and parents can check announcements on our web page, for specific dates when their activity begins. Registration forms used for academic activities are the same forms as are used for athletics and are available in the main office. The forms may be completed and turned in with a check, if it is a fee-based activity, to the main office.

We are pleased to offer the following academic activities:

Knowledge Masters: October-April

Math League: Oct.–February

Environmental Club: Jan.-April

Geography Bee: December

Speech Club: Dec.–February

Spelling Bee: December

Student Council: September-May

(members were elected last fall)

Yearbook: September-May

Chess Club: September-November

(also February-March for those who qualify for State Tournament)

Jazz Ensemble: October-May

Honors Choir: September-May

(auditions during 1st week of school)

If you have questions about these activities, contact Tina Weierke, Activities Secretary, at 663-0680 or Tina.Weierke@nfld.k12.mn.us



Orchestra News

Welcome Back Middle School Orchestras!

All orchestra students should plan to play on their first day of orchestra in the fall. Violin and viola students should bring their instrument from home, while cello and bass students use instruments kept in the orchestra room. Please check that your child's instrument case is la-

beled with their name before it is brought to school.

I would also like to let you know what materials students will be using in the fall: 6th grade orchestra students will use Essential Elements 2000 for Strings, Book 2; 7th and 8th grade students will use Essential Technique 2000 for Strings, Book 3. These books are available at most mu-

sic stores, or can be purchased at school.

Enjoy the remainder of the summer, and I am looking forward to a great year ahead!

Mrs. Olivier



Band News

Welcome to band in the middle school. Students will not need their instruments the first two days of school. Please bring them to your second day of band rehearsal. Instrument cases should have your name on the case. Returning 7th and 8th grade students should use the same band locker they used last year. New students and 6th grade students should check the lists posted in the music

commons area for their locker number.

Band students will be given their lesson time in band rehearsals. Lessons will start the third or fourth week of school. Our lessons are on a six day cycle and that cycle will be posted on Mr. Freier's and Mr. Beck's school district website.

Information on jazz bands will be given out to students in early October with rehearsals beginning late in October.

Please get those instruments out, dusted off, valves and slides oiled, and ready to play at our second rehearsal. Please bring your current lesson book or the last lesson book that you used to rehearsals.

Mr. Freier and
Mr. Beck



Child Nutrition News

We want to let you know that we have changed the "Build Your Own Sub" line to pre-packaged subs and entrée salads in order to serve all students more quickly. We have also prepared a number of new entrée salads with the availability of so many more fruits and vegetables at this time of year. Another change that we have made is to run both of our hot entrée lines the same on our most popular menu days which, improves our ability to serve all students more quickly and allows all students to select one of their favorite choices for lunch.

School breakfast is served daily before the school day begins with a variety of

both hot and cold choices to select from. All students who qualify for educational benefits receive breakfast for free each day. Any student may use their food service account to purchase breakfast.

After-school healthy snack cart is open Monday-Thursday right after school to allow students the opportunity to select from a variety of healthy snack options as they head off to their many co-curricular activities.

Here are a few reminders as we start the school year.

1. Please make sure all student lunch accounts are brought up to a positive balance.

2. The ability to make student lunch account payments online will be available after August 15.

We appreciate the opportunity that we have to serve your students every day, and we look forward to another exciting school year!

Shari Malecha
Child Nutrition
Manager



Nurse Notes

7th Grade Immunizations Required

A final reminder was sent last spring to 6th grade students with information on immunization requirements before entering 7th grade. Some of you have completed your shots and have already turned in proof of immunizations. For those of you that haven't, call now for an appointment with your medical provider or Public Health Clinic. Minnesota State Immunization Law requires students who attend public schools to provide required immunizations or an exemption.

STUDENTS WITH INCOMPLETE RECORDS WILL NOT BE ALLOWED TO ATTEND SCHOOL IN THE FALL. RECORDS SHOULD BE IN TO THE MIDDLE SCHOOL NURSE'S OFFICE BEFORE CLASS SCHEDULES WILL BE ISSUED TO 7TH GRADE STUDENTS.

Nurses are not staffed in the buildings during the summer months but proof of immunizations may be mailed to the Middle School or faxed (663-0660) to the health office at NMS.

Other health notes...

1. All medication brought to school is to be kept in the nurse's office, along with a parent permission note. Please don't send it in baggies, it must come in it's original container. Daily medication such as ADHD medication, must have a physician permission form signed. Mark your calendars for when refills need to be ordered and count how many pills are brought in to school.
2. Inhalers may be carried by the student and used responsibly.
3. Seventh grade students should have reported required immunizations before entering school in the fall; this includes: MMR, TD, Hepatitis B series and proof of chicken pox or the vaccine.
4. Diabetic students may bring their supplies to the nurse's office; please provide an updated care plan from your physician.
5. Please notify the nurse office with special requests regarding your student's health.
6. Notify the school with new phone numbers. Many times students who

become ill during the school day have been unable to reach parents or emergency contacts due to phone numbers being inaccurate. If you leave a cell phone number as a contact, please have your cell phone turned on so your student can reach you.

Feel free to leave a voicemail message the last week of August. I will return your call as soon as I am in the office. I will be in the office daily starting September 1.

Nancy Becker, RN
Middle School Health Services
2200 Division St. South
Northfield, MN 55057
Phone# 507-663-0656



Team Up News

Last year, Northfield Middle School was selected to be part of a professional learning opportunity grant through the University of Minnesota. You might hear about TEAM UP, so we want to give you a heads-up about our mission. TEAM UP (Teaching English language learners--Action Model to Unite Professionals) is a two-year grant opportunity.

Four schools were chosen to participate: Northfield, Brooklyn Center, Long Prairie, and Melrose. Look for opportunities throughout the year to help TEAM UP celebrate our school's cultural diversity!



If you have any questions about TEAM UP, please contact one of the following teachers: Ruben Alvarez, Sarah Van den Akker, Chris O' Neill, Katrina Meehan, or Krista Betcher.

Document Translation

This past school year we participated in a document translation pilot project with SpeechGear, a local software company. We encouraged our staff members to translate documents and conversations using SpeechGear. Each time we included a disclaimer that identified the nature of the project and invited feedback on its effectiveness. Only positive feedback was received which

has encouraged us to move forward with this effort.

At this time Spanish is the only significant home language besides English within our middle school community. There is no perfect translation tool available; however SpeechGear provides us the capability to quickly translate between English and Spanish. It will also enable us to interact with many other

languages or with hearing impaired family members should the need arise in the future. Our staff members will be expected to translate all important family documents this year. Although we will discontinue running the disclaimer on documents, feedback about their effectiveness is always appreciated.

Documente la Traducción

Este año escolar pasado nosotros tomamos parte en una traducción de documento proyecto piloto con SpeechGear, una compañía local de software. Alentamos a nuestros empleados a traducir documentos y conversaciones que utilizan SpeechGear. Cada vez nosotros incluimos una denegación que identificó la naturaleza del proyecto y la reacción invitada en su eficacia. La reacción sólo po-

sitiva fue recibida que nos ha alentado a adelantarnos con este esfuerzo.

En este momento español es el único idioma significativo de hogar aparte de inglés dentro de nuestra comunidad de colegio. No hay perfecciona instrumento de traducción disponible; sin embargo SpeechGear nos proporciona la capacidad de traducir rápidamente entre inglés

y español. También nos permitirá a interactuar con muchos otros idiomas o con miembros de la familia con problemas de audición debemos la necesidad surge en el futuro. Nuestros empleados serán esperados traducir toda familia importante documenta este año. Aunque discontinuaremos corriendo la denegación en documentos, la reacción acerca de su eficacia siempre es apreciada.

Wi-Fi Access Tip



The middle school has been equipped with wireless nodes throughout most of the building. Parents, students and other community members who end up spending time at the middle school waiting for activities to begin or end can now make their time more productive. Just log on to the middle school guest network.



Middle School Gridlock: The Key to Increasing Student Safety and Maintaining Your Mental Health

A reminder to parents of the ongoing traffic concerns – the afternoon pickup at the main loop area is the biggest challenge. Please keep the following guidelines in mind to keep traffic flow as smooth as possible and to keep students safe:

- Stopping in the main loop is discouraged. To prevent congestion in the main loop, please park in the parking lot if your child does not exit school immediately.
- Pull forward as far as possible when in the loop—if cars in front of you leave, please slowly move forward.
- When picking up a student, do not stop or park on the access road, either enter the loop or park in the lot if the loop is full. Please be aware that pedestrian crosswalks are

painted on the access road.

- Consider using the bus if eligible or arriving at school to pick up your student after 2:55 p.m. Parents who pick up their students 5-15 minutes after the end of the school day find much less traffic.
- The alternate loop on Carter Drive (west side) has far less traffic, however it can only be accessed via residential streets.
- Bridgewater Elementary School shares our campus; however they begin and end their school day 28-29 minutes later than we do this year. Parent chauffeurs can conveniently swing through the Bridgewater parking lot off of Jefferson Parkway and drop off their student before con-

tinuing on the one-way road that leads back to Highway 246. The same process will work in the afternoons if students wait on the playing fields next to the one way exit. Middle School students should not enter the Bridgewater grounds after school.

- The safest way to pick up your student after school is to park in the south row of the lot, which is marked as “student pick-up”. This enables your student to reach your car without crossing any traffic.



Start the school year out fresh with actions that help the year go smoothly for your son or daughter.

- ◆ On Sunday afternoon or evening, look at the calendar with your son/daughter to see what is in store for the week. Are there tests coming up? Projects due? What academic or athletic practices or competitions might be on the calendar?
- ◆ Each evening, remind and help your son or daughter to place school materials in his/her backpack and place the backpack near the door. Remember to include music instruments and P.E. clothes. Your student will arrive to school with everything he/she needs to have a successful day and you won't be requested to make deliveries to school.
- ◆ If your son/daughter brings cold lunch, encourage him/her to pack the lunch each evening so he/she can ‘grab and go’ in the morning. If your son/daughter purchases lunch at school, check account balances regularly to be sure sufficient funds are available for all school family members each day.
- ◆ Breakfast is the most important meal of the day. Cereal, toast, eggs, fruit and yogurt are all good fuel choices for growing minds and bodies.
- ◆ When your son/daughter leaves for school or you drop him/her off, wish them a good day!
- ◆ When you meet up again at the end of the day, ask how the day went. Check their planner and ask them to tell the story of their day.
- ◆ Get to know who your son's/daughter's friends and their parents are. Communicate social gathering information. Who will pick up or drop off? Who will be supervising? Can you contribute a snack? Keep the parent directory handy and use it to discuss plans with other parents.

These are just a few suggestions. Talk with your son/daughter to see what other ideas you can come up with to help him/her experience successes throughout middle school years.



Community Services Movie Night

"Diary of a Wimpy Kid"

Thursday, Aug. 18, 7 p.m.
High School Auditorium

\$2/suggested donation



WHO DO YOU WANT TO BECOME?



Community Youth Fairs

More than 30 organizations representing sports, arts,
after-school programs and more want to get to know you!

Wednesday, Aug. 17

5:30-6:30 p.m.

Greenvale Park Elementary

7-8 p.m.

Bridgewater Elementary

Balloons & games
Scholarship information

FREE prizes

Snacks for sale
English/Spanish translators

Upcoming Events ~ 2011-2012 School Year

(Calendar may be subject to change. Please check website for updates.)

August 22	Fall Sports Registration, Noon - 4:00 p.m., MS Cafeteria
August 25	New Student Orientation, 11:00 – 12:00, Room 161
August 26	W.E.B. Leader Training, 8:00 – 12:30 p.m.
August 29	W.E.B. Leader Training, 8:00 – 2:30 p.m.
August 29	New Teacher Activities
August 30 - 31	Self Guided Tours for Incoming Students, 10:00 – 2:00 p.m.
August 30- Sept. 1	Teachers Return to School
September 1	W.E.B. Orientation, Grade 6, 7:55 a.m. – Noon
September 1	MS Parent Night, 5:00 – 7:00 p.m.
September 5	No School, Labor Day
September 6	First Day of School / Beginning of 1 st Quarter
September 27	NMS Picture Day <i>(New Date)</i>
October 17	MS Conferences, 4:00 – 8:00 p.m.
October 18	MS Conferences, 4:00 – 8:00 p.m.
October 20-21	No School, Education MN
October 25	NMS Picture Re-Take Day
October 27	MS Orchestra / Choir Concert, 7:30 p.m., MS Auditorium
October 31	7 th & 8 th Grade Choir, Ordway Field Trip
November 1	Gr. 7, Vision and Hearing Screening
November 2 -4	Gr. 7, Eagle Bluff Field Trip
November 7	District Band Concert, 7:00 p.m., HS Gym
November 11	End of 1 st Quarter
November 14	Beginning of 2 nd Quarter
November 23	No School / Teacher Workshop
November 24-25	No School / Thanksgiving Break
December 8	MS Choir, Winter Walk Concert, 5:00 p.m.
December 15	MS / HS Orchestra Concert, 7:00 p.m., MS Auditorium
December 20	5 th & 6 th Grade Band Concert, 7:00 p.m., MS Auditorium
Dec. 23-Jan. 2, 2012	No School / Winter Break
January 16	No School / Teacher Workshop / Martin Luther King
January 20	End of 2 nd Quarter / End of First Semester
January 23	No School / Teacher Workshop
January 24	Begin 3 rd Quarter / Second Semester
February 17	MS Celebration / Preview Night, 6:00 – 8:00 p.m.
February 21	NMS Winter Band Concert, 7:00 p.m., MS Auditorium
March 1	MS Conferences 4:00 – 8:00 p.m.
March 6	7 th Grade Courage Retreat
March 16	End of 3 rd Quarter
March 19-23	No School / Spring Break
March 26	Begin 4 th Quarter
March 29	District Orchestra Concert, 7:00 p.m., HS Gym
April 10	MS Strings Solo and Ensemble Festival, 4:00 p.m., Rm. 57
April 26	MS / HS Jazz Band Concert, 7:30 p.m., HS Auditorium
May 3	MS Choir Concert, 7:30 p.m., MS Auditorium
May 15	NMS Band Concert, 7:00 p.m., MS Auditorium
May 17	8 th Grade Awards, 7:00 p.m., MS Auditorium
May 28	No School / Memorial Day
June 1	Last Day of School / 2 Hour Early Release (12:51 p.m.)

Sixth Grade Supply List 2011-2012

To help you prepare for the school year, below is a list of basic supplies that you will need.

Other supplies may be requested throughout the year.

**Students with an Individual Education Plan (I.E.P.) may not need all of these supplies. Please check with your case manager.*

pencils, # 2 (12 per quarter)
hand held pencil sharpener with receptacle for shavings
scissors
protractor
1 large capacity zipper-binder or 1 large 3 Ring Binder
1 composition notebook for writing class (college ruled)
5 one-subject notebooks, different colors (college ruled)
5 plastic tabbed, 3-hole punched slash-pocket folders (to be placed in binder)
1 three-hole punched storage pocket (to be placed in binder)
2 boxes of Kleenex -- for base classroom

colored pencils
12" ruler
1 large glue stick
1 medium-sized eraser
2 red editing pens
2 black or blue ink pens

Student Service Fee – \$20.00 (A separate check payable to *Northfield Middle School* should be given to 1st period teacher.)

Math Calculator:

6th Grade Math – any calculator will work for this class.

Pre-Algebra Math Students – Scientific Calculator

(Purchase on your own – any brand “scientific” calculator, will cost approximately \$12.00-\$15.00.)

Explore 6 / Reading Strategies Students – 1 two pocket folder, 1 packet of loose leaf paper (*wide or college ruled*)

Team 2 Science Students – 1 plastic covered single subject notebook

Amistades Students – Please bring a Spanish/English dictionary to leave at school.

Optional supplies for base classroom – extra glue sticks, markers, and wide ruled loose leaf paper

Seventh & Eighth Grade Supply List 2011-2012

To help you prepare for the school year, below is a list of basic supplies that you will need.

Other supplies may be requested throughout the year.

**Students with an Individual Education Plan (I.E.P.) may not need all of these supplies. Please check with your case manager.*

pencils, No. 2 (12 per quarter)
markers/colored pencils
scissors
highlighters
3-ring binder or zippered 3 ring binder
3-hole storage pocket (to store small supplies in binder)
2 boxes of facial tissue (1 each for your 1st & 2nd period classrooms)

black pens
eraser
12" ruler
glue sticks
wide-ruled, loose-leaf paper
5 spiral notebooks

Student Service Fee – \$20.00 (A separate check payable to *Northfield Middle School* should be given to 1st period teacher.)

Scientific Calculator (any brand, will cost approximately \$12.00 to \$15.00)
Composition Notebook, 100 sheets, bound - for 7th Grade Life Science
Composition Notebook, 100 sheets, bound - for 8th Grade Science
Composition Notebook, 100 sheets, bound - for 8th Grade English
1", Three Ring Binder - for 7th Grade English
1", Three Ring Binder - for 8th Grade Health
3 Subject Notebook - for Mr. Howard's Spanish classes
1 Two pocket folder – for Ms. Halvorson's French classes
7th Grade Reading – 1 two pocket folder, 1subject notebook (*wide or college ruled*) – for Mrs. Neuville's classes

Annual Notifications from the District Office

Student Citizenship Handbook Distributed

The 2011-2012 Student Citizenship Handbook is distributed to all high school and middle school students and the youngest elementary school-aged child in the family.

The handbook includes information regarding expectations for student behavior. The handbook includes a comprehensive list of regulations for student behavior and consequences for misbehavior. Consequences are consistent but vary depending on the severity of the offense, the student's grade level and previous violations.

The rights and responsibilities detailed in the handbook apply to students in any school, on district property, at school bus stops and at school or district events. Consequences may also apply for misbehaviors which take place at other locations, but which directly affect school programs or activities.

Parents are encouraged to read and review information in the handbook with their student(s) before finding a place to save it for the school year. Teachers will also briefly review information in the handbook with students at the start of the school year.

If your student's handbook is misplaced, you can pick up a copy at your student's school. The handbook is also available online at www.nfld.k12.mn.us under Parent Resources.

Special Education Services Available at all Schools

Federal and state laws guide the school district in identifying, evaluating and serving students with disabilities.

Northfield Public Schools serves students with disabilities from birth through age 21. A team of special educators, general educators and families work together to develop an Individualized Educational Plan (IEP) for students who meet the criteria for services. The IEP team considers the student's present level of performance, identifies educational needs and develops goals to meet those needs. The team determines the educational program that will serve the student in the least restrictive setting.

Northfield Public Schools provides a continuum of services for students with disabilities. Most students receive special education in their neighborhood school. The district also has specialized, center-based programs for students who need more support.

For more information on identifying, evaluating and providing service to students with disabilities, contact your child's school principal or Dr. Gary Lewis, Director of Student Services, (507) 645-3410.

District in Compliance with State-Required Background Checks

Parents and community members are always encouraged to apply as an employee or volunteer at their student's school and/or with the Northfield Public Schools. Volunteers provide a valuable service to students and staff. Minnesota Statute requires a school hiring authority to request a criminal history background check on all individuals who are offered employment in a school and on all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular services to a school, regardless of whether any compensation is paid. Parents and community members who volunteer on a regular basis must complete a background check before serving students affiliated with Northfield Public Schools.

Data Privacy Practices

Pursuant to the requirements of state and federal law, the following constitutes the Northfield Public Schools Annual Notification to parents and students regarding data privacy practices.

Northfield schools maintain educational records on all students to help plan the student's educational program, communicate with parents/guardians and comply with state regulations. Student records include information such as standardized achievement and ability test data, grades, attendance records, health/medical records and evaluation by professional staff.

Except in limited circumstances authorized by law, most information from student records will not be released to members of the public without the written permission of the student's parent or guardian, or of the student if he or she is 18 or older.

District policy guarantees parents/guardians (and students 18 and older) the right to examine the contents of their own student's records except those items that are, by state or federal law, made confidential.

Parents/guardians (and students 18 and older) have the right to challenge the accuracy of these records and also the right to authorize or deny release of records requested by a third party.

The district forwards educational records of students to other schools and school districts in which the student seeks or intends to enroll upon request of that school or school district. Parents are not notified prior to this transfer.

This review of the data privacy rights of students in the educational records maintained by the Northfield Public Schools is intended only to be a summary of the district policy and applicable state and federal law. Requests for a copy of the policy and questions should be addressed to: Dr. L. Chris Richardson, Superintendent, Northfield Public Schools, 1400 Division Street South, Northfield, MN 55057 or by calling 507/663-0629.

Notice of Designation of Directory Information

School districts are required by state and federal law to notify parents and students that certain information contained in a student's education record may be made public without prior written consent. The Northfield Public Schools designates the following as "directory information" and may, in accordance with the Minnesota Data Practices Act, release the following directory information without permission unless the district has been notified that it should not be released.

- Student's name, address, telephone number
- Parent's name, address, telephone number
- Student's date of birth
- Student's major field of study
- Student's dates of school attendance, grade level completed, enrollment status
- Student's participation in officially recognized activities/sports
- Student's height and weight, if a member of an athletic team
- Student's degrees, honors and awards received
- Student's most recent educational agency or institution attended
- Student's photograph(s), videotapes and other visual representations for school-approved publications, yearbooks, newspapers, public presentations and web pages.

A parent/guardian of a student or an eligible student (18 years of age or older) may object to the listed directory information being disclosed without the parent/guardian or eligible student's prior written consent except to school officials as provided under federal law. In order to make all directory information private, the parent/guardian or eligible student must submit a completed Denial of Release of Directory Information (Appendix C to Policy 515-Protection and Privacy of Pupil Records) to your student's building principal or the Superintendent of Schools by **September 9, 2011**. This designation will remain in effect for the current school year only.

(Instructions: Include a copy of Appendix C in newsletter. It is attached.)

APPENDIX C
DENIAL OF RELEASE OF DIRECTORY INFORMATION

Parents/Guardians: Your child's photo will not be in the yearbook or in class pictures if you sign this document.
I understand that by signing this Denial of Release of Directory Information, the affected student's name will not appear on some lists such as honor rolls. Further, I understand that I am denying release of all the directory information listed below.

Pursuant the Notice of Designation of Directory Information, directory information **MAY NOT** be released without my expressed written consent:

Directory Information:

- * Student's name
- * Student's address
- * Student's telephone listing
- * Student's photograph
- * Student's date of birth
- * Student's major field of study
- * Student's dates of school attendance
- * Student's grade level completed (i.e., first grade, tenth grade, etc.)
- * Student's enrollment status (full-time or part-time)
- * Student's participation in officially recognized activities/sports
- * Student's height and weight, if a member of an athletic team
- * Student's degrees, honors and awards received
- * Student's most recent educational agency or institution attended
- * **Student's photographs, videotapes and other visual representations for school-approved publications, yearbooks, newspapers, public presentations and web pages.**
- * Student's parent(s) name, address and telephone number

*Submitting this Denial of Release of Directory Information does not affect the release of directory information to Military Recruiters. **In order to make all directory information about a student private to the public in general, including military recruiting officers, the parent/guardian or eligible student must complete the form below and also complete and submit a Denial of Release of Information to Military Recruiters (Appendix D).***

The designation of directory information about a student as private will remain in effect for the current school year only. Return completed and signed copy to the Building Principal or the Superintendent of Schools by September 9, 2011.

Signed _____ Address _____
(Parent/Guardian/Eligible Student)

Date _____

Student Affected _____ Address _____

School Currently Attending: _____ 6/11

APÉNDICE C

NEGACIÓN DE LIBERACIÓN DE INFORMACIÓN DEL DIRECTORIO ESTUDIANTIL

Conforme a la Notificación de Designación a Información del Directorio, la información del directorio NO PUEDE ser entregada sin mi consentimiento por escrito. Información del Directorio:

- nombre del alumno
- dirección del alumno
- numero telefónico
- fotografía del alumno
- fecha de nacimiento del alumno
- el ramo de estudios del alumno
- las fechas de asistencia a la escuela
- nivel del grado completado
- estado de matriculación (medio tiempo, tiempo completo)
- participación en actividades/deportes reconocidas oficialmente
- la estatura y peso del alumno si es miembro de un equipo atlético
- diplomas, certificados y honores recibidos
- la agencia educativa mas reciente del alumno
- **las fotografías, videos y otras representaciones visuales para publicaciones aprobadas por la escuela, anuarios, noticieros, presentaciones publicas, y páginas web.**
- nombres de los padres, dirección y numero telefónico

Entiendo que firmando este Negación de la Liberación de información del Directorio, el alumno afectado no va a aparecer en algunas listas, por ejemplo la lista de Honor, y de graduación. Además, entiendo que estoy negando la liberación de toda la información del directorio mencionaba arriba.

Autorizando esta Negación de Liberación de Información del Directorio no afecta la liberación de información del directorio a los que recluta tropas militares. Para mantener privada al publico en general, incluyendo a los recluta tropa militar toda la información sobre un alumno, los padres/tutores o alumno elegible debe completar el formulario debajo y también completar y entregar un formulario de Negación de liberación de información a los Recluta Tropa Militares (Apéndice D).

Firma: _____ dirección: _____
(Padre, tutores, alumno elegible)

Fecha: _____

Alumno Afectado: _____ dirección: _____

Escuela actual del alumno: _____

La designación como privada la información del alumno en al directorio será vigente solamente para el año escolar actual.

Favor de devolver la copia completada y firmada al Director de la escuela o al Superintendente de Escuelas par 9 Septiembre.

NORTHFIELD MIDDLE SCHOOL
2200 Division Street South • Northfield, MN 55057



Non Profit
U.S. Postage PAID
Dundas, MN
Permit No. 19



Remember...



First day of school is Tuesday, September 6

7:57 a.m. School Begins

2:51 p.m. School is Dismissed

We look forward to seeing you again!

